



# Learning Mentor

**Level:** 3

**Typical Duration:** 12 months

**Possible Job Role:** Learning Mentor,  
Youth Worker, Support Mentor

## Course Overview

The Learning Mentor Apprenticeships provide practical, technical and/or pastoral support and guidance. Learning Mentors collaborate closely with colleagues, other Education and Training professionals and employers to meet learners' development needs towards achieving their potential. A Learning Mentor Apprentice supports the development of their learner's knowledge, skills and behaviours, throughout their learning programme, particularly around the application of theoretical knowledge within practical working environments.

The aim of the Learning Mentor Apprenticeship is to gain the knowledge, skills and behaviours to support learners of all ages, and all levels, to develop within a new work role. These learners may be apprentices, trainees or new recruits (ranging from young entrants to new CEOs) in the workplace and also in any vocational learning environment. Mentoring takes place on a one-to-one basis, or in small groups within the workplace.

## Qualification Achieved

On completion of this apprenticeship, you will hold a Level 3 Learning Mentor Apprenticeship. Additional qualifications achieved include:

- Level 1 Safeguarding
- Level 2 Functional Skills Maths
- Level 2 Functional Skills English
- Level 2 Functional Skills ICT

## Progression

The role may act as a gateway to further career and training opportunities, including, but not limited to:

- Level 5 Learning and Skills Teacher Apprenticeship
- Level 5 Departmental and Operational Management Apprentice
- Learning Mentor

## Learning & Assessment

Apprentices will be assigned a dedicated tutor. The tutor will visit monthly in the workplace, as well as being on hand to support throughout the duration of the apprenticeship programme. The frequency of these sessions may be more depending on the needs of the apprentice.

## End Point Assessment

Each Apprentice must undergo an independent end-point assessment to determine the outcome of their apprenticeship. The assessments will assess the knowledge, skills and behaviours gained during their programme. The methods in which this apprenticeship is assessed are:

- Observation
- Professional Discussion

## Entry Requirements

Individual employers may set their own criteria for this apprenticeship.

## Hire an Apprentice

We can work with you to source a suitable applicant for your organisation or you can up-skill your existing employees. If the employee is under 19 and your business has fewer than 50 employees, there will be no cost for the training. If they are over 19 and/or your business has over 50 employees then you will contribute 5% towards the cost of the training. For any businesses paying into the levy, all training costs will be covered.

## Recruitment

With our Talent Match recruitment service, Talent Bank, we will advertise your vacancy, screen applicants and pre-interview potential prospects in order to ensure you only interview the most appropriate candidates for your vacancy – all free of charge.

## E-Portfolio

We offer a dedicated virtual learning platform which allows learners to keep on track of their course. In addition to this, it allows our tutors and employers to keep up-to-date with the progression of learners.

**#writeyourownstory**